

PLEASE MAKE SURE THAT YOU READ THROUGH ALL ITEMS IN PREPARATION FOR THE REGIONAL COMPETITION.

1. Regional competitions will be held at all sites on Saturday, February 25, 2012.
2. Most items related to the regional competition will be on the website. Remember, login to your school account to update any school or coach information, check payment status, order oral reference materials, and enter rosters.
3. Before entering your roster, please remember that, though different regional sites may have to adjust a schedule due to room and/or proctor availability, eligibility for competitions must remain consistent throughout the state. Each student may participate in a maximum of one area of competition from each of the following groups:

Competition A - Algebra 1, Geometry, Algebra 2, Pre-Calculus

Competition B - Freshman-Sophomore Two Person Team, Junior-Senior Eight Person Team

Competition C - Calculator Team, Freshman-Sophomore Eight Person Team, Junior-Senior Two Person Team

Your oralist and oral assistant may compete in a maximum of two other competitions, and must both be available during the same time (either Competition A, Competition B or Competition C). Your site regional site director will provide additional information about the schedule for the oral competition at their site. See the "Quick Facts" sheet under the "Regional Info" link on the website for more specifics on rosters as well as a sample you can use in setting up your team roster.

4. Much of the information about the competitions will be sent via email. If you received this, then we have a valid email address for you! Please check with all other coaches in your building, and, if necessary, log in to your account and update coaches information.
5. You will be hearing from your regional director soon regarding specifics about your regional site. Please be sure to log on to your school account on the website (www.ictm.org) and enter your team roster no later than noon on Friday, February 17 . Please keep to this deadline, as time is needed to upload rosters to the scoring program to make sure things run smoothly on the day of the contest. To assist in this, please print a copy of your roster to bring with you to the contest and keep any changes on the day of the contest to a minimum.
6. Please let your regional director know as soon as possible if you will have a team entering the oral competition so that they can plan for their oral competition judges. Contact information for your regional host is attached and will also be posted on the website.
7. Starting and approximate ending times for regionals will be posted on the website as they are received. We will continue to update this as we receive information from regional hosts. This will allow you to order buses, make arrangements with students, etc. Full schedules will be sent by the regional host, as well as posted on the website, when they are available.
8. Schools should be prepared to provide assistance to the regional director by helping with proctoring and/or grading. Your regional director will give you specifics about these responsibilities. Please be sure that proctors are familiar with the rules for the events as outlined in the contest manual. **Div 1A and 2A schools are expected to be able to provide one proctor/grader, and Div 3AA and 4AA schools are expected to be able to provide two proctors/graders.** Note that this is in addition to any adults you may have to supervise students who are not in competition at a particular time.
9. Please be sure that your students are familiar with the valid forms for answers, as well as the general guidelines for competition as provided in the contest manual.
10. Please remind your students that computers are not allowed at the contest and that all cell phones, pagers, watches with alarms, etc. should be turned off prior to the start of the competition. However, **all types of calculators , including the TI-Nspire, TI-Nspire CAS and Casio PRIZM are allowed.**
11. Please remind your students to use the full name of the school as listed on the website on their answer sheets, not abbreviations.

12. If you have a student who needs to use a foreign language dictionary, please notify your regional host before February 16 so that they can alert proctors. Please include the following information in your request: school, division, student name, competition(s). Foreign language dictionaries are allowed in all events, and may be checked by proctors. Electronic dictionaries which have calculating capabilities are not allowed in any event in which calculators are not allowed. Any other special needs should be directed to Carol Nenne (hschair@ilmathcontest.com) as soon as possible, but no later than February 16.

13. State qualifiers will be notified by approximately March 20. We will send a notice via email when the regional results are available on the website. Please refer to the contest manual for information about awards and state qualifying. Automatic minimum qualifying scores for individuals and team events are also available on the website. **Please note that students/teams meeting the minimum qualifying score will automatically qualify for state; however, the final cut score for state for other teams may be lower than the pre-determined minimum qualifying score, depending on statewide scores for the 2012 competition.**

If you have any questions, please e-mail or call. Good luck at regionals! We hope your students enjoy the experience!